

13/11/2025

**Re: Freedom of Information request 202512 – Request Refused**

Dear X

I refer to your request dated and received on 08/09/2025, which you have made under the Freedom of Information Act 2014 for records held by this FOI body, and the letter seeking clarification issued by this office on the 18/09/2025.

The request sought the following records:

- a) Records of all minutes of meetings of the Board of Directors of the Land Development Agency from the period 01 June 2025 to 08 September 2025
- b) Records of all presentations made to the Board of Directors of the Land Development Agency from 01 June 2025 to 08 September 2025
- c) Records of all reports provided to the Board of Directors of the Land Development Agency from 01 June 2025 to 08 September 2025 about Project Tosaigh, action trackers, and risk registers.
- d) Records of all board meeting briefing material sent to John Coleman (CEO), Róisín Henehan (CFO), Dearbhla Lawson (Director of Planning), Phelim O'Neill (Director of Development), Barry O'Brien (Director of Investment), Martin Nolan (Director of Operations) and Garry Mannering (CRO) between 01 June 2025 to 08 September 2025

I wish to inform you that I have decided to refuse your request on the 13/11/2025.

The purpose of this letter is to explain that decision.

**1. Findings, particulars and reasons for decisions to deny access.**

On receipt, details of the four parts of your request were forwarded to the relevant sections within the LDA to identify records held which were within the scope of your request, in response I have been informed that part (d) of the request was vague and open to interpretation.

Your request sought:

*“Records of all board meeting briefing material sent to John Coleman (CEO), Róisín Henahan (CFO), Dearbhla Lawson (Director of Planning), Phelim O’Neill (Director of Development), Barry O’Brien (Director of Investment), Martin Nolan (Director of Operations) and Garry Mannering (CRO) between 01 June 2025 to 08 September 2025”,*

The Business unit has informed me that there was no dedicated briefing material sent to members of the Executive Management Team prior to the board meeting. On the 18<sup>th</sup> of September this office issued a letter offering assistance in clarifying this part of your request, in accordance with the FOI Act. To date no response has been received.

As 8 weeks have now elapsed since issuing this letter I have decided that your request does not contain sufficient particulars to enable the records sought to be identified. Therefore, I am refusing your request in accordance with Section 15(1)(b) of the Freedom of Information Act 2014, which states:

**Refusal on administrative grounds to grant FOI requests.**

I wish to inform you that I am refusing this section of your request in accordance with Section 15(1)(b) of the FOI Act.

*15.(1) A head to whom an FOI request is made may refuse to grant the request where—*

*(b) the FOI request does not comply with section 12 (1)(b),*

Section 12(1)(b) states:

**Requests for access to records.**

In order to be a valid FOI request a request must contain sufficient particulars to enable the records sought to be identified and may be refused on this basis.

(1) A person who wishes to exercise the right of access shall make a request, in writing or in such other form as may be determined, addressed to the head of the FOI body concerned for access to the record concerned—

(b) containing sufficient particulars in relation to the information concerned to enable the record to be identified by the taking of reasonable steps.

**2. Right of Appeal**

In the event that you are unhappy with this decision you may appeal against it. If you need to make such an appeal, you can do so by writing to the Freedom of Information Unit, Land Development Agency, 4<sup>th</sup> Floor, Ashford House, Tara Street, Dublin 2 or by e-mail to [foi@lda.ie](mailto:foi@lda.ie).

Please note that a fee applies. This fee has been set at €30 (€10 for a Medical Card holder). Payment should be made by way of bank draft, money order, postal order or

personal cheque, and made payable to CFO, Land Development Agency, 4<sup>th</sup> Floor, Ashford House, Tara Street, Dublin 2.

Payment can be made by electronic means, using the following details:

**The Land Development Agency DAC**

**IE61AIBK93101264101092**

**BIC: AIBKIE2D**

You must ensure that your FOI reference number (**FOI 202512**) is included in the payment details.

You should make your appeal within 4 weeks of the date of this notification, where a day is defined as a working day excluding the weekend and public holidays. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Please be advised that the Land Development Agency replies under Freedom of Information may be released into the public domain via our website at [lda.ie](http://lda.ie).

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.

Should you have any questions or concerns regarding the above, please contact me by telephone on (01) 9103400.

Yours sincerely,



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Chris Lowe  
Compliance Officer