

# Land Development Agency

## Ad Hoc Board Meeting of 8<sup>th</sup> October 2020

### Minutes of Meeting

<b>Date</b>	8 <sup>th</sup> October 2020
<b>Venue</b>	Video conference call – Covid 19 restrictions remaining in place
<b>Time</b>	10am
<b>Chair</b>	John Moran
<b>Other Board Members</b>	John Coleman (CEO), Michael Stone, Tim Bouchier-Hayes, Clare Costello, Michelle Norris, John O'Connor, Caroline Timmons, Conn Murray
<b>Apologies</b>	None
<b>Attendees</b>	None
<b>Minute Taker</b>	[REDACTED] (Arthur Cox) and [REDACTED] (Arthur Cox)

\*section  
37-Personal  
Information

No	Item
<b>1.</b>	<b>Board Preliminaries</b>
	<b>Agenda – For Noting</b> The Chair informed the Board that the meeting would address agenda items non-sequentially in order to accommodate the scheduling conflicts of certain directors and to deal with the business of the meeting in an expedient manner.
<b>1.1.</b>	<b>Noting of Meeting Chair – For Noting</b> It was noted that John Moran would chair the meeting.
<b>1.2.</b>	<b>Notice of Meeting and Quorum – For Noting</b> The Chair noted that the meeting was quorate.
<b>1.3.</b>	<b>Declarations of Conflict / Interest – For Noting</b> The Board were provided an opportunity to declare any conflicts of interest in respect of the agenda items.  An ongoing conflict disclosure in relation to John O'Connor regarding sites in the current ownership of the Housing Agency was noted.
<b>2.</b>	<b>Appointment of Board Secretary</b>
<b>2.1.</b>	<b>Approval of Arthur Cox Letter of Engagement – For Approval</b> The Chair directed the Board's attention to the Arthur Cox letter of engagement and terms of business.  The Board approved the letter of engagement with Arthur Cox in relation to their appointment as the Board Secretary with the Chair proposing and Tim Bouchier-Hayes seconding.
<b>3.</b>	<b>Remuneration and Nominations Committee</b>
<b>3.1.</b>	[REDACTED]

\*Section 29  
Deliberation of  
Public Body.

\*Section 29  
Deliberation of  
Public Body.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

- [Redacted]

\*Section 40 -  
Financial and  
Economic  
Interests of the  
state,

Section 29 -  
Deliberations of  
Public Bodies

	<ul style="list-style-type: none"> <li>• [Redacted]</li> <li>[Redacted]</li> <li>[Redacted]</li> </ul>
<b>4.</b>	<b>Investment Committee</b>
4.1.	<b>Draft Minutes of the Investment Committee meeting held on 18 September 2020 – For Noting</b> The draft minutes of the Investment Committee meeting held on 18 September 2020 were noted by the Board.
4.2.	<b>Appointment of lead master-plan architect led design team for Limerick Colbert – For Approval</b> The CEO explained to the Board that the directors had discussed the appointment of a firm to produce a master plan for the Limerick Colbert development in October 2019. The Investment Committee established a procurement competition, which has now concluded. <div style="background-color: black; width: 100%; height: 50px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 40px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 15px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 15px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 15px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 15px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 15px; margin: 5px 0;">[Redacted]</div> <div style="background-color: black; width: 100%; height: 100px; margin: 5px 0;">[Redacted]</div> After discussion, the Board confirmed the recommendation of the Investment Committee to approve the appointment of the firm selected by the process and to spend the related budget to produce a spatial framework for the Limerick Colbert development with the Chair proposing and Tim Bouchier-Hayes seconding.
<b>5.</b>	<b>Audit and Risk Committee</b>

\*Section 36 - Commercially sensitive

5.1.	<p><b>Retention of Tony O'Brien as committee member – For Approval</b></p> <p>The Chair invited the Board to vote on the retention of Tony O'Brien as a member of the audit and risk committee.</p> <p>The Board approved the retention of Tony O'Brien with Conn Murray proposing and Tim Bouchier-Hayes seconding.</p>
6.	<p><b>Any Other Business</b></p>
6.1.	<p><b>Release of LDA Board Minutes – For Recommendation</b></p> <p>The CEO noted that, as previously advised to the Board, the LDA had received a request to publish copies of the organisation's Board minutes.</p> <p>The CEO proposed that redacted Board minutes be published on the LDA website six months after the date of the meeting to which the minutes pertain. The CEO stated that all personal information, third party private information and commercially sensitive information would be redacted.</p> <p>The Board discussed the CEO's proposal and recommended that the CEO should submit a policy governing the publication of Board minutes to the Board for approval, that this policy should be circulated to the board by email for approval and followed by release of the redacted minutes based on the timeline for release used by other Government agencies, such as the Central Bank of Ireland, to protect time sensitive information.</p>
7.	<p><b>Date of Next Meeting – For Noting</b></p>
	<p>The next board meeting is scheduled for Tuesday, 20<sup>th</sup> of October 2020.</p>