Land Development Agency

Ad Hoc Board Meeting of 8th October 2020

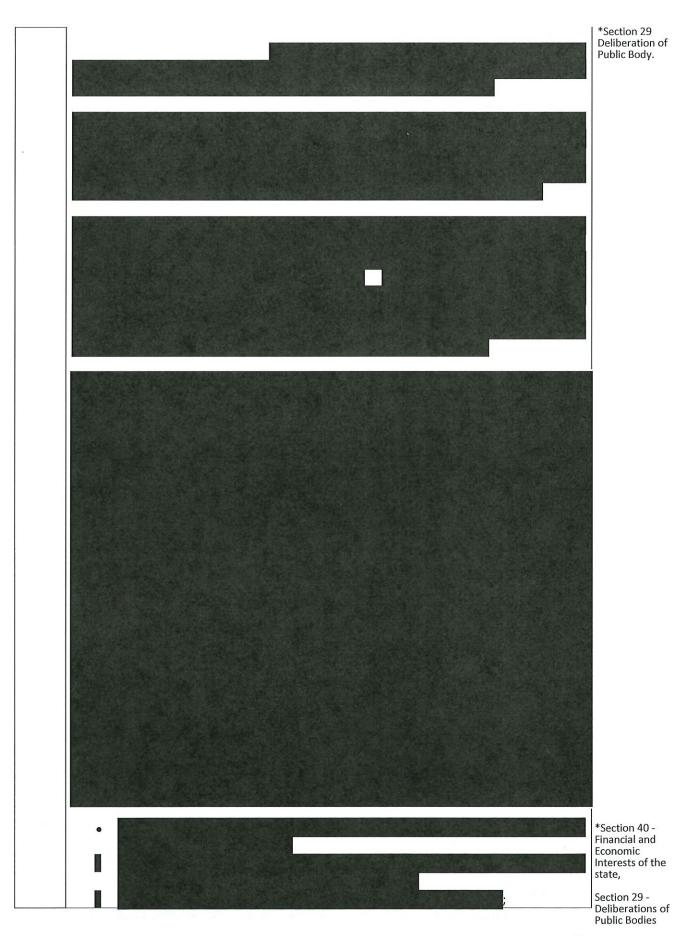
Minutes of Meeting

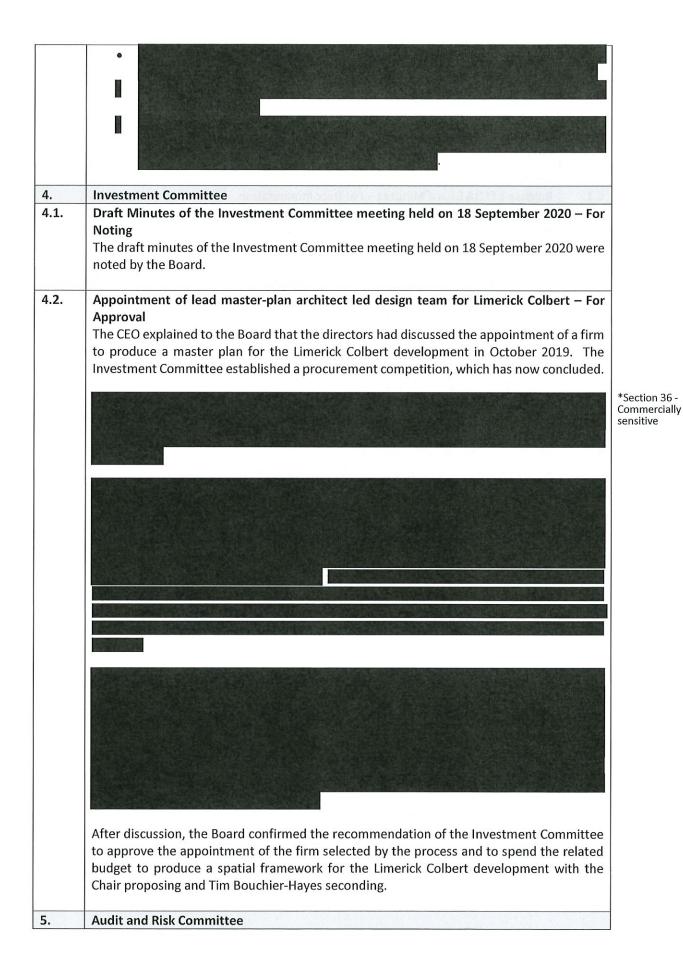
| Date | 8 th October 2020 |
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| Venue | Video conference call – Covid 19 restrictions remaining in place |
| Time | 10am |
| Chair | John Moran |
| Other Board John Coleman (CEO), Michael Stone, Tim Bouchier-Hayes, | |
| Members | Michelle Norris, John O'Connor, Caroline Timmons, Conn Murray |
| Apologies | None |
| Attendees | None |
| Minute Taker | (Arthur Cox) and |

*section 37-Personal Information

| No | Item |
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| 1. | Board Preliminaries |
| | Agenda – For Noting |
| | The Chair informed the Board that the meeting would address agenda items non- |
| | sequentially in order to accommodate the scheduling conflicts of certain directors and to |
| | deal with the business of the meeting in an expedient manner. |
| 1.1. | Noting of Meeting Chair – For Noting |
| | It was noted that John Moran would chair the meeting. |
| 1.2. | Notice of Meeting and Quorum – For Noting |
| | The Chair noted that the meeting was quorate. |
| 1.3. | Declarations of Conflict / Interest – For Noting |
| | The Board were provided an opportunity to declare any conflicts of interest in respect of |
| | the agenda items. |
| | An ongoing conflict disclosure in relation to John O'Connor regarding sites in the current |
| | ownership of the Housing Agency was noted. |
| 2. | Appointment of Board Secretary |
| 2.1. | Approval of Arthur Cox Letter of Engagement – For Approval |
| | The Chair directed the Board's attention to the Arthur Cox letter of engagement and terms of business. |
| | The Board approved the letter of engagement with Arthur Cox in relation to their |
| | appointment as the Board Secretary with the Chair proposing and Tim Bouchier-Hayes |
| | seconding. |
| 3. | Remuneration and Nominations Committee |
| 3.1. | · 在这个人的现在分词,在这个人的一个人的一个人的。 |

*Section 29 Deliberation of Public Body.





| 5.1. | Retention of Tony O'Brien as committee member – For Approval The Chair invited the Board to vote on the retention of Tony O'Brien as a member of the audit and risk committee. |
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| | The Board approved the retention of Tony O'Brien with Conn Murray proposing and Tim Bouchier-Hayes seconding. |
| 6. | Any Other Business |
| 6.1. | Release of LDA Board Minutes – For Recommendation The CEO noted that, as previously advised to the Board, the LDA had received a request to publish copies of the organisation's Board minutes. |
| | The CEO proposed that redacted Board minutes be published on the LDA website six months after the date of the meeting to which the minutes pertain. The CEO stated that all personal information, third party private information and commercially sensitive information would be redacted. |
| | The Board discussed the CEO's proposal and recommended that the CEO should submit a policy governing the publication of Board minutes to the Board for approval, that this policy should be circulated to the board by email for approval and followed by release of the redacted minutes based on the timeline for release used by other Government agencies, such as the Central Bank of Ireland, to protect time sensitive information. |
| 7. | Date of Next Meeting – For Noting |
| | The next board meeting is scheduled for Tuesday, 20 th of October 2020. |